

## MAINE SMALL BUSINESS DEVELOPMENT CENTERS

## **Managing Winter Cash Flow**

#### Presented By:

Eric Treworgy, Certified Business Advisor Maine SBDC at CEI Dominic Efer, Branch Manager, TD Bank







## Housekeeping

- This is being recorded and will be emailed to you after the presentation.
- Please keep yourself on mute.
- Submit any questions in the chat.
- We are grateful to TD Bank for their participation; this should not be construed as an endorsement of TD Bank by SBDC







### **Start with a Poll:**

#### Is your business...

- 1. Seasonal?
- 2. Year Round?
- 3. I'm thinking about changing my business from YR to Seasonal
- 4. I'm not in business yet







## **Eric Treworgy - Background**





- SBDC Advisor for Hancock and Washington Counties
- 35 years Sales and Marketing
- Former CEO of STRIVE International Workforce Development Agency for people with employment barriers



Owner/Operator Pugnuts
Ice Cream and Gelato Shop
in Surry



## **Domenic Efter - Background**





- Currently VP, Store Manager TD Bank Ellsworth Maine
- Banking Career began in 2001 with Citizens Bank
- Leading Teams in the banking world for 22+ years
- Specialize in Small Business Lending and Deposit Services
- Formally Chapter Chair for the Ellsworth Maine Chapter of SCORE
- Also, a Small Business Owner of Bayview Escapes Travel, LLC



#### What does the Maine SBDC do?

Provides <u>no-cost and confidential business advising</u> to current and aspiring Maine business owners!

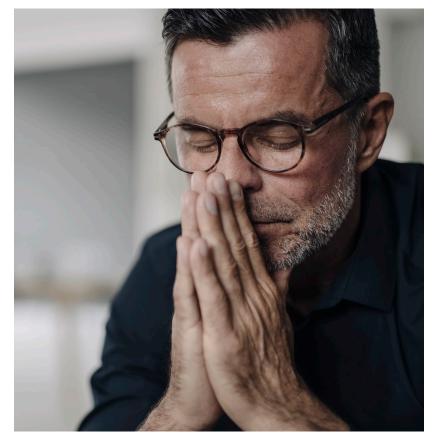
- Business Planning and Startups
- Business Transitions and Exits
- Assistance with Credit and Financing
- Financial Analysis
- Marketing and Sales
- Operations Management
- Much More!





# Common Statements from Seasonal Businesses:

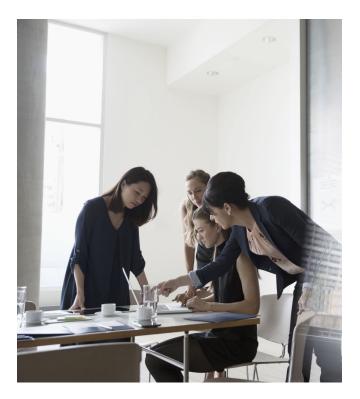
- I have to keep open to retain key employees
- I'm worried about cash all the time
  - Will I have enough cash by spring to open up?
  - I'm seeing my checking account dwindle all winter and it's stressing me out!
  - Do I stay open and run a loss, or close and run a bigger loss?





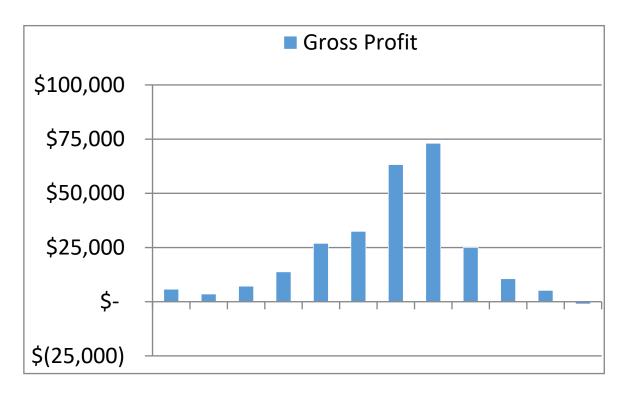
## **Employee Retention Strategies**

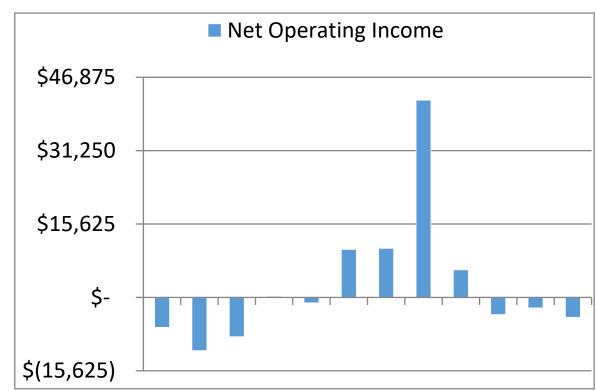
- Communicate! You may be pleasantly surprised!
- Popular options for key employees:
  - Unemployment
  - Employer stipend to allow them to work during winter
  - Spring re-hiring/start bonus
  - Golden handcuffs (pay a little more to make your business the best option for key employees to maximize seasonal earnings)





## Does your Cash flow look like this?







AMERICATS															
MAINE	PRE-START	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	TOTAL	
CASH RECIEPTS															
Cash Sales														\$0	
Loans/Other														\$0	
TOTAL CASH RECEIPTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
CASH PAID OUT															
Gross Wages (Ex. withdrawa	al <u>s</u>													\$0	
Payroll Taxes & Benefits												,	\ /		
Outside Services													YOU	ır SB	DC
Supplies												ا ۸	:		
Repairs												Aa	VISC	or car	n Help
Advertising													va di	th thi	ما
Professional Fees													WI	th thi	S!
Rent											L			\$0	
Telephone														\$0	
Utilities														\$0	
Other														\$0	
Subtotal EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

**\$0** 

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\$0

Loan Payment

Owner's Withdrawal

CASH POSITION

TOTAL CASH PAID OUT

## **Model Year-Round Operations**

						-							
	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Total
Income													
Sales	10,000.00	9,000.00	15,000.00	20,000.00	50,000.00	55,000.00	90,000.00	110,000.00	25,000.00	20,000.00	9,000.00	1,500.00	414,500.00
Sales Tax Paid		-500	-600	-1,000	-1,200		-2,800	-6,000	-5,200	-2,600	-300	0	-22,700.00
Total Income	\$ 10,000.00	\$ 8,500.00	\$ 14,400.00	\$ 19,000.00	\$ 48,800.00	\$ 52,500.00	\$ 87,200.00	\$104,000.00	\$ 19,800.00	\$ 17,400.00	\$ 8,700.00	\$ 1,500.00	\$ 391,800.00
Cost of Goods Sold													
Cost of Goods Sold	350.00		700.00	350.00	100.00		900.00	1,500.00	0.00	500.00	150.00	100.00	4,650.00
Supplies & Materials - COGS	3,000.00	5,000.00	5,000.00	4,000.00	8,000.00	15,000.00	15,000.00	20,000.00	5,000.00	2,000.00	1,500.00	2,500.00	86,000.00
Total Supplies & Materials - COGS	\$ 3,350.00	\$ 5,000.00	\$ 5,700.00	\$ 4,350.00	\$ 8,100.00	\$ 15,000.00	\$ 15,900.00	\$ 21,500.00	\$ 5,000.00	\$ 2,500.00	\$ 1,650.00	\$ 2,600.00	\$ 90,650.00
Total Cost of Goods Sold	\$ 3,700.00	\$ 5,000.00	\$ 6,400.00	\$ 4,700.00	\$ 8,200.00	\$ 15,000.00	\$ 16,800.00	\$ 23,000.00	\$ 5,000.00	\$ 3,000.00	\$ 1,800.00	\$ 2,700.00	\$ 95,300.00
Gross Profit	\$ 6,300.00	\$ 3,500.00	\$ 8,000.00	\$ 14,300.00	\$ 40,600.00	\$ 37,500.00	\$ 70,400.00	\$ 81,000.00	\$ 14,800.00	\$ 14,400.00	\$ 6,900.00	-\$ 1,200.00	\$ 296,500.00
Expenses													
Advertising	500.00	500.00	500.00	400.00	2,500.00	500.00	3,000.00	500.00	2,000.00	1,500.00			11,900.00
auto	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
Bank Charges	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	36.00
Charitable Contributions			100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00		900.00
Insurance	500.00	500.00	2,000.00	500.00	900.00	500.00	2.000.00	2,000.00	500.00	500.00	500.00	500.00	10,900.00
Interest Expense	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
Legal & Professional Fees	100100	300.00	200.00	100.00	500.00	100.00	1,500.00	100100	100.00	100.00	100100	100.00	2,900.00
Office Expenses	300.00	700.00	200.00	200.00	600.00	300.00	300.00	200.00	300.00	200.00	200.00	200.00	3,700.00
Payroll Expenses	000.00	7 00.00	200.00	200.00	000.00	2.24		200.00	2.27	200.00	200.00	200.00	4.51
Wages	7.000.00	7.000.00	8,000.00	9.000.00	10.000.00	13.000.00	31.000.00	19.000.00	9.000.00	5.000.00	3.000.00		121,000.00
Payroll Processing Fees	475.75	184.00	184.00	188.90	272.82	295.60	400.05	263.25	194.00	194.00	194.00		2.846.37
Promotional	500.00	300.00	50.00	250.00	70.00	293.00	400.03	0.00	100.00	300.00	1,200.00		2,770.00
Rent or Lease	1,600,00	1,600.00	1.600.00	1,600,00	1,600.00	1.600.00	1.600.00	1,600,00	1.600.00		1,600.00	1.600.00	19,200.00
Repair & Maintenance	300.00	900.00	0.00	100.00	8.500.00	1,500.00	1.800.00	2.600.00	250.00	100.00	0.00	500.00	16,550.00
Shipping and delivery expense	50.00	50.00	0.00	100.00	50.00	1,500.00	1,800.00	2,000.00	50.00	150.00	50.00	150.00	550.00
Supplies	250.00	100.00	1,500.00	100.00	500.00	700.00	1,700.00	200.00	300.00	650.00	100.00	1,000.00	7,100.00
		100.00		100.00		700.00	1,700.00	200.00	300.00		100.00	1,000.00	
Taxes & Licenses	100.00	00.00	250.00		300.00	450.00	100.00	50.00		400.00	00.00		1,050.00
Tools		20.00	100.00			150.00	100.00	50.00		40.00	20.00		480.00
Travel Meals										100.00			100.00
Uncategorized Expense	4.48.5.	4 =0= :-	000	50.00	100.00	100.00	1 010	100	1001	0.007		77.00	327.00
Utilities	1,154.91	1,507.43	626.20	721.71	790.93	1,113.16	1,312.53	126.75	4,084.05	2,297.09	838.09	126.75	14,699.60
Total Expenses	\$ 13,333.66	. ,				\$ 20,564.00			\$ 19,183.32		,	\$ 4,856.75	. ,
Net Operating Income	-\$ 7,033.66		¥ 1,010.20	\$ 486.39	\$ 13,213.25	\$ 16,936.00	· · · · · · · · · · · · · · · · · · ·	\$ 53,757.00	-\$ 4,383.32		-\$ 1,505.09	<b>\$</b> 0,0000	\$ 72,286.52
Net Income	-\$ 7,033.66	-\$ 10,764.43	-\$ 7,913.20	\$ 486.39	\$ 13,213.25	\$ 16,936.00	\$ 24,984.42	\$ 53,757.00	-\$ 4,383.32	\$ 565.91	-\$ 1,505.09	-\$ 6,056.75	\$ 72,286.52

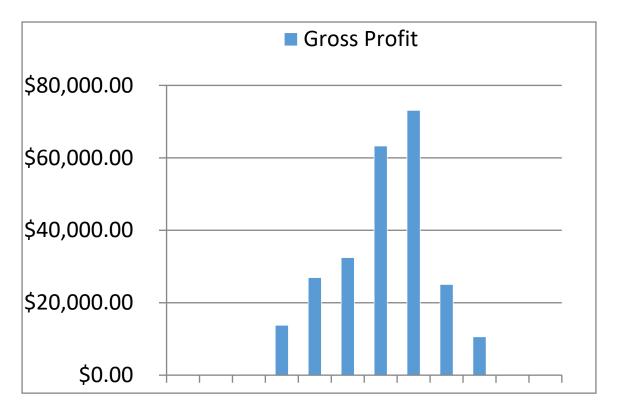


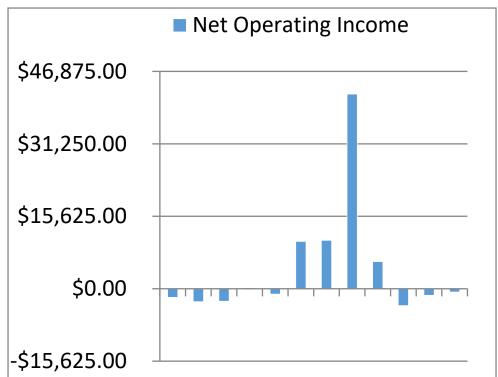
## **Model Seasonal Operations**

	January - December 2022																			
		Jan 2022	Feb 2022	_	Mar 2022	Apr 2022	-	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022		Nov 2022		Dec 2022			Total
Income		Jan 2022	Feb 2022	-	Mar 2022	Apr 2022	+	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	-	JCI 2022	<u> </u>	NOV 2022		Jec 2022		Iotai
Sales				-		20.000.00	+	50,000.00	55,000.00	90,000.00	110,000.00	25.000.00								350.000.0
Sales Tax Paid				-		-1,000	+	-1.200	· ·	· ·	-6.000	-5,200	-							-18,700.0
Total Income	\$	0.00	\$ 0.00	) \$	0.00	\$ 19.000.00	\$	- ,	\$ 52,500.00	_,	-,	\$ 19.800.00	_	0.00	\$	0.00	\$	0.00		331.300.00
Cost of Goods Sold	φ	0.00	\$ 0.00	, a	0.00	\$ 19,000.00	Ψ	46,600.00	\$ 52,500.00	\$ 67,200.00	\$ 104,000.00	\$ 19,600.00	Φ	0.00	φ	0.00	Φ	0.00	φ J	331,300.00
Cost of Goods Sold				_		350.00	+	100.00		900.00	1.500.00	0.00								2.850.0
Supplies & Materials - COGS				_		4.000.00	+	8.000.00	15.000.00	15,000.00	20,000.00	5.000.00								67.000.0
Total Supplies & Materials - COGS	\$	0.00	\$ 0.00	\$	0.00	.,	\$	8,100.00	\$ 15,000.00		<u> </u>	\$ 5,000.00	•	0.00	•	0.00	•	0.00	d.	69,850.00
Total Cost of Goods Sold	\$		\$ 0.00	_ ·	0.00	* .,	\$		\$ 15,000.00		. ,	* -,	\$		\$		\$		-	72.700.00
Gross Profit	\$	0.00	+	- 7	0.00	\$ 14,300.00	\$	40,600.00	\$ 37,500.00	,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	\$ 14.800.00	+-		\$	0.00	+-		T	258,600.00
Expenses	1.0	0.00	Ψ 0.00	, φ	0.00	Ψ 14,300.00	Ψ	+0,000.00	ψ 37,300.00	ψ / 0,400.00	Ψ 61,000.00	Ψ 14,000.00	Φ	0.00	φ	0.00	Φ	0.00	Ψ 2	.55,000.00
Advertising				-	500.00	400.00	+	2,500.00	500.00	3,000.00	500.00	2.000.00								9,400.0
auto		500.00	500.0	2	500.00	500.00	+	500.00	500.00	500.00	500.00	500.00		500.00		500.00		500.00		6,000.0
Bank Charges		3.00	3.0	_	3.00	3.00	+	3.00	3.00	3.00	3.00	3.00		3.00		3.00		3.00		36.0
Charitable Contributions		3.00	3.0	J	100.00	100.00	+	100.00	100.00	100.00	100.00	100.00		100.00		100.00		3.00		900.0
Insurance		500.00	500.0	2	2.000.00	500.00	+	900.00	500.00	2,000.00	2,000.00	500.00		500.00		500.00		500.00		10,900.0
Interest Expense		100.00	100.0	-	100.00	100.00	+	100.00	100.00	100.00	100.00	100.00	-	100.00		100.00		100.00		1,200.0
Legal & Professional Fees		100.00	300.0	_	200.00	100.00	+	500.00	100.00	1.500.00	100.00	100.00		100.00		100.00		100.00		2.900.0
Office Expenses			300.0		200.00	200.00	+	600.00	300.00	300.00	200.00	300.00		200.00		200.00		200.00		2,500.0
Payroll Expenses						200.00	+	000.00	2.24	300.00	200.00	2.27		200.00		200.00		200.00		2,300.0
Wages						9,000.00	+	10,000.00	13,000.00	31,000.00	19,000.00	9.000.00								91,000.0
Payroll Processing Fees				_		188.90	+	272.82	295.60	400.05	263.25	194.00	_		_		_			1,614.6
Promotional Processing Fees				-		250.00	+	70.00	295.60	400.05	0.00	194.00								420.0
Rent or Lease		1,600.00	1,600.	20	1,600.00	1,600.00	+	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00		1,600.00		1,600.00		1,600.00		19,200.0
		1,600.00	1,600.	00	,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	+		,	, , , , , , , , , , , , , , , , , , , ,	· ·			,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,		15,350.0
Repair & Maintenance				-	0.00	100.00	+	8,500.00 50.00	1,500.00	1,800.00	2,600.00	250.00 50.00	-	100.00		0.00 50.00	-	500.00		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Shipping and delivery expense				-		100.00	+	500.00	700.00	1,700.00	200.00	300.00				100.00		1.000.00		150.00 4.600.00
Supplies Taxes & Licenses		400.00		_	250.00	100.00	+		700.00	1,700.00	200.00	300.00	-	400.00	-	100.00	<del>}</del>	1,000.00		1.050.0
Tools		100.00		-	250.00		+	300.00	450.00	100.00	50.00		-	400.00					<u> </u>	,,
Travel Meals				-			+		150.00	100.00	50.00		-							300.0
				-		50.00	+	100.00	100.00									77.00		0.0
Uncategorized Expense Utilities		500.00	500.0		500.00	50.00 721.71	+	100.00 790.93	100.00	1.312.53	126.75	4.084.05	-	500.00		500.00	-	77.00 500.00		327.0
							•						•		•		•		r 1	11,149.1
Total Expenses	\$	-,	\$ 3,503.00			\$ 13,813.61	\$		\$ 20,564.00			\$ 19,183.32	_		\$		\$	5,080.00		179,001.26
Net Operating Income	-\$ -\$		-\$ 3,503.00			\$ 486.39 \$ 486.39	\$	13,213.25	\$ 16,936.00	. ,	\$ 53,757.00	-\$ 4,383.32	-\$	4,103.00	-\$	3,653.00	-\$	-,		79,598.74
Net Income	-\$	3,303.00	-\$ 3,503.00	-\$	5,753.00	\$ 486.39	\$	13,213.25	\$ 16,936.00	\$ 24,984.42	\$ 53,757.00	-\$ 4,383.32	-\$	4,103.00	-\$	3,653.00	-\$	5,080.00	\$	79,598.74



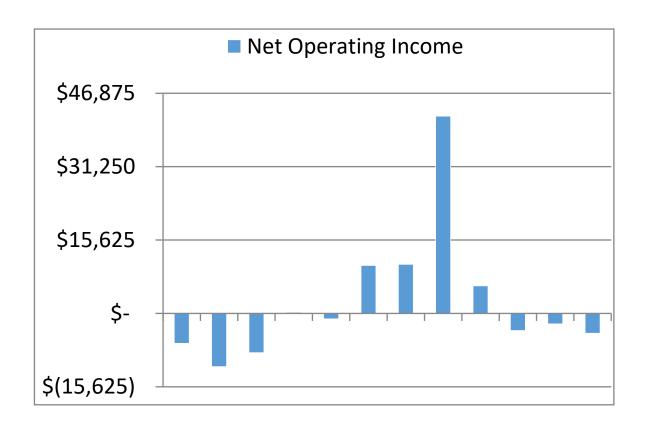
#### **Seasonal Cash Flow**





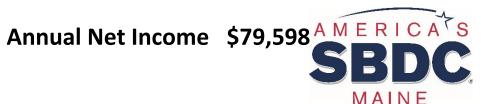


#### Year Round vs. Seasonal Cash Flow



Net Operating Income \$46,875.00 \$31,250.00 \$15,625.00 \$0.00 -\$15,625.00

Annual Net Income \$72,286



#### How much cash do I need in the off-season?

- Use your cash flow model
- Identify total deficit
- Identify cash needs to start up for new season





## **Model Seasonal Operations**

							J	anuary - Dece	ember 2022		1					
	Ja	n 2022	Fe	b 2022	Ma	ar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Total
Income								,								
Sales							20.000.00	50.000.00	55,000.00	90,000.00	110,000.00	25.000.00				350.000.00
Sales Tax Paid							-1.000	-1.200		-2.800						-18.700.00
otal Income	\$	0.00	\$	0.00	\$	0.00	\$ 19,000.00	-,	\$ 52,500.00		-,	\$ 19.800.00		\$ 0.00	\$ 0.00	,
ost of Goods Sold	+	0.00	-	0.00	-	0.00	10,000.00	10,000.00	Ψ 02,000.00	Ψ 07,200.00	ψ 10 1,000.00	Ψ 10,000.00	ψ 0.00	<b>V</b> 0.00	<b>V</b> 0.00	<b>V</b> 001,000.00
Cost of Goods Sold							350.00	100.00		900.00	1.500.00	0.00				2.850.00
upplies & Materials - COGS							4.000.00	8.000.00	15.000.00	15,000.00	20,000.00	5.000.00				67.000.00
otal Supplies & Materials - COGS	\$	0.00	\$	0.00	\$	0.00	-,	-,	-,	-,		\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	. ,
tal Cost of Goods Sold	\$	0.00	<del>-</del>		\$		\$ 4,700.00			\$ 16,800.00	, , , , , , , , ,	\$ 5,000.00	·			\$ 72,700.00
oss Profit	\$	0.00	· -	0.00	+		\$ 14,300.00			\$ 70,400.00	,	\$ 14,800.00				\$ 258,600.00
penses	+	0.00	-	0.00	1	0.00	+ 11,000.00	+ 10,000.00	÷ 07,000.00	+ 70,100.00	\$ 01,000.00	Ţ 11,000.00	3.00	J 0.30	\$ 0.50	200,000.00
Advertising	+					500.00	400.00	2,500.00	500.00	3,000.00	500.00	2.000.00				9,400.00
uto	+	500.00		500.00		500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	6,000.00
Bank Charges		3.00		3.00		3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	36.00
haritable Contributions		3.00		3.00		100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	3.00	900.00
nsurance	+	500.00		500.00		2.000.00	500.00	900.00	500.00	2,000.00	2.000.00	500.00	500.00	500.00	500.00	10,900.00
terest Expense	+	100.00		100.00		100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00
egal & Professional Fees	+	100.00		300.00		200.00	100.00	500.00	100.00	1.500.00	100.00	100.00	100.00	100.00	100.00	2.900.00
fice Expenses	+			300.00		200.00	200.00	600.00	300.00	300.00	200.00	300.00	200.00	200.00	200.00	2,500.00
roll Expenses	+						200.00	600.00	2.24	300.00	200.00	2.27	200.00	200.00	200.00	2,500.00
Vages	+						9.000.00	40,000,00	13.000.00	31.000.00	19.000.00	9.000.00				91.000.00
ŭ .	-						-,	10,000.00	.,	,	.,	-,				, , , , , , , , , , , , , , , , , , , ,
roll Processing Fees	-		-				188.90	272.82	295.60	400.05	263.25	194.00				1,614.62
notional	-	1 000 00	-	4 000 00		1 000 00	250.00	70.00	4 000 00	4 000 00	0.00	100.00	4 000 00	4 000 00	4 000 00	420.00
ent or Lease	-	1,600.00		1,600.00	-	1,600.00	1,600.00	1,600.00	,	1,600.00	,	,	1,600.00	1,600.00	1,600.00	19,200.00
epair & Maintenance	+		-		-	0.00	100.00	8,500.00	1,500.00	1,800.00	2,600.00	250.00	100.00	0.00	500.00	15,350.00
hipping and delivery expense	+		-		-		400	50.00		4 700		50.00		50.00	4 000	150.00
upplies							100.00	500.00	700.00	1,700.00	200.00	300.00		100.00	1,000.00	4,600.00
axes & Licenses		100.00				250.00		300.00					400.00			1,050.00
ools	-								150.00	100.00	50.00					300.00
avel Meals	-		-													0.00
ncategorized Expense	-						50.00	100.00	100.00						77.00	327.00
tilities		500.00		500.00		500.00	721.71	790.93	1,113.16	1,312.53	126.75	4,084.05	500.00	500.00	500.00	11,149.13
I Expenses	<del>-</del> -	3,303.00	<u> </u>	3,503.00	-	,	\$ 13.813.61		\$ 20,564.00			\$ 19,183.32	, ,	,	,	
Operating Income	_	3,303.00	_	-,	_	5,753.00	\$ 486.39			\$ 24,984.42	<del></del>	-\$ 4,385.32			-\$ 5,080.00	\$ 79,598.74
t Income	-\$	3,303.00	-\$	3,503.00	-\$	5,753.00	\$ 486.39	\$ 3,213.25	\$ 16,936.00	\$ 24,984.42	\$ 53,757.00	-\$ 4,383.32	-\$ 4,103.00	-\$ 3,653.00	-\$ 5,080.00	\$ 79,598.74

## **Model Seasonal Operations**

Olioutogolicou Expolico		1	1		100.00			1	1				ULUU
Utilities	500.00	500.00	500.00	721.71	790.93	1,113.16	1,312.53	126.75	4,084.05	500.00	500.00	500.00	11,149.13
Total Expenses	\$ 2,000.00	a 3,503.00	\$ 3,755.00	£ 13.813.61	\$ 27,386.75	\$ 20,564.00	\$ 45,415.58	\$ 27,243.00	\$ 19,183.32	\$ 4.100,00	ъ 3,653.00	\$ 5,000.00	\$ 179,001.26
Net Operating Income	-\$ 3,303.00	-\$ 3,503.00	-\$ 5,753.00	\$ 486.39	J3,213.25	\$ 16,936.00	\$ 24,984.42	\$ 53,757.00	-\$ 4,383.32	-\$ 4,103.00	-\$ 3,653.00	-\$ 5,080.00	\$ 79,598.74
Net Income	-\$ 3,303.00	-\$ 3,503.00	-\$ 5,753.00	\$ 486.39	\$ 13,213 25	\$ 16,936.00	\$ 24,984.42	\$ 53,757.00	-\$ 4,383.32	-\$ 4,103.00	-\$ 3,653.00	-\$ 5,080.00	\$ 79,598.74

\$12,559



\$12,836

Plus Spring Start-up Costs: \$10,000

Plus Debt Servicing: \$20,000

= \$55,395(minimum) **SBDC** 

## **Cash Reserves Approach**

- No Interest payments
- Need to budget for unforeseen expenses (i.e. repairs, etc.)
- Rampant winter anxiety will there be enough left for startup next Spring?





## What can your bank do for you?



- Banks provide many products and services that can assist you with running your small business. These products include:
- Deposit Products Checking and Savings Accounts
- Business Credit Cards and Business Lines of Credit
- Payment Services/Accounting Services/Payroll Services
- Merchant Services and Treasury Services
- Advice This is what you should expect out of your bank
- Small Business Resource Center Tools, Videos & Articles For Owners | TD Bank



## **Todays Topics**

- We will be discussing the two Business Credit products that will help you manage your cash flow throughout the year:
- Business Credit Cards

**Business Line of Credit** 







#### **Business Credit Card**



- A Business Credit Card is a crucial part in managing cash flow as well as creating payment flexibility when purchasing goods and services to run your business.
- Using a Business Credit Card allows you to use the banks money for a 30-day period without accruing interest. This is a cost-effective way to purchase materials without using any of your free cash to purchase startup materials for a specific project.
- Earn Rewards that you can use to enhance your cash flow.
- Applying for a Credit Card is simple however a credit application needs to be approved to acquire a card.



#### **Business Line of Credit**



- A BLOC is a vehicle that will assist you scaling your business to take on larger projects and provide a crucial winter cash flow option.
- Pros and Cons to a BLOC.





#### **How to obtain a Business**



- A BLOC is a credit product that needs to be approved through an underwriting process. This process contains what bankers like to call the three C's of Credit. Credit Score, Cash Flow and Collateral. All applicants need to have a good Credit Score, solid Cash Flow and Collateral that will support the loan.
- Applying requires and Application to be filled out, as well as documents supporting the three C's such as Income Statement, Balance Sheet or Tax Returns if requested.
- Once reviewed by the bank's underwriter the application is decisioned and the BLOC is either granted or declined.
- Not all banks look at collateral the same way so ask you banker what their requirements are.



#### **How a Business Line of Credit Works**

Chart Below is one example of using a BLOC properly





## **Business Line of Credit Usage**



- An example on the usage of a line is as follows. Business needs to purchase materials for a large customer where a deposit cannot be obtained such as municipalities. The project is completed, the customer pays the invoice, and you pay your LOC to zero. The cost of this financing is the interest accrued for that short period.
- Another usage is starting up your business for the season. You should use your LOC to purchase startup inventory or to bring on help just to get you ready for your season. This will help you keep your free cash in the bank and available if needed.
- One major restriction of a LOC is that it needs to be paid down to zero for at least 30 days in a fiscal year. This requirement is designed to show that the LOC is being properly used.

## Summary

- Do a cash flow analysis your SBDC advisor will be happy to help
- Model your seasonality so you understand what your needs are
- Cherry pick seasonal opportunities for cash if you are a retail business
- Manage your cash and monitor it
- Work with your banker they understand seasonality challenges and have tools to help

